2018 – 2019 ADMISSION CHECKLIST

APPLICATION

The application is due as soon as possible in the fall, but no later than January 15. It may be submitted before or after you visit the school. The non-refundable application fee is $40. (Applications received after January 15 will be considered on a rolling basis as space and resources are available.)

PARENT MEETING AND SCHOOL TOUR

Please contact the Admission Office as soon as possible to schedule an individual parent meeting and tour of the school. These are generally scheduled in the morning from mid-September through January. Due to a high demand for tours, we encourage you to schedule your visit early.

For Preschool - Grade 4, call Tricia Moran, Director of Admission, at 781-641-1346 or email her at tmoran@lesleyellis.org.

For Grades 5 - 8, call Anne Norris, Middle School Program Director, at 781-641-1503 or email her at anorris@lesleyellis.org.

APPLICANT VISIT

Applicants to Preschool, Prekindergarten, Transitional Kindergarten, and Kindergarten visit for a playgroup session along with other children applying to the same grade.

Applicants to grades one through four spend a half day in their current grade level during which they participate in classroom activities and an individual evaluation.

Applicants to grades five through eight spend a whole day in their current grade level during which they participate in classroom activities.

AISNE FORM AND PROGRESS REPORTS

An AISNE form is completed by the applicant's current teacher and returned directly to the Admission Office at Lesley Ellis, along with a copy of progress reports from the last two years (if applicable) by January 31.

INDEPENDENT SCHOOL ENTRANCE EXAM (ISEE)

Applicants entering grades five through eight are requested to take the ISEE exam as this provides valuable information for our Admission Committee. Alternative standardized tests may be considered in conjunction with a separate visit to the School for an in-house assessment. Please contact Anne Norris for further information.

OPEN HOUSE

We invite you to attend fall open house events to tour the school, explore the classrooms, and meet teachers, current parents, and administrators.

- Preschool – Grade 8: Sunday, November 4, from 1 – 3 p.m.
- Middle School: Wednesday, November 14, from 7 – 8:30 p.m.

FINANCIAL ASSISTANCE

Complete the Parents' Financial Statement (PFS) and submit to School and Student Services (SSS) by January 31.

Copies of the parents' and students', if applicable, 1040 tax forms for 2017 and all schedules and supporting documents, including a copy of all W-2 forms, should be sent to SSS by February 15.